

**Chesterfield Public Library
Board of Trustees Meeting
Tuesday January 21, 2020**

MINUTES

Attending: Gail Fleming, Ed Cheever, Bruce Potter, Scott Riddlemoser, Cathy Harvey, Jill Dumont, Claudette Russell

Absent: Linda Skrzyniarz, Carole Wheeler, Ron Scherman

Public Attendees: none

1. Call to order – Mr. Potter at 5:06 PM
2. Public Comment - none
3. Secretary's Report – Minutes of December 17, 2019 –Ms. Dumont – A motion was made by Potter, seconded by Riddlemoser, to approve the Minutes as written. The motion passed by unanimous vote.
4. Financial Report – Ms. Dumont – A motion was made by Potter, seconded by Harvey to accept the Treasurer's Report; the motion passed unanimously.
 - a. Balance sheet; YTD Actual vs. Budget; Last month's bank activity
5. Old Business
 - a. Policies – work will resume soon
 - b. The Big Shift - shelves will be here at end of February
 - c. Budget – Warrant Article turned in for Phase Two
 - d. Carpeting – is also in a Warrant Article
 - e. Password *readingrocks* for WIFI has been published for public use
6. New Business
 - a. Trustee terms expiring – sign-up January 21st – 31st Potter, Scherman, and Riddlemoser up for re-election.
 - b. Endowment Fund committee is coming up with ideas for fund raising, including Bingo and a Mystery Social.
7. Public Comment - none
8. Summary of decisions made- none
9. Assignments for next meeting – Potter, Scherman, and Riddlemoser to go to Town Clerk's office to submit their names for ballot.
10. Executive Nonpublic Session entered at 6:15 PM for discussion of Director Search, returning to Public Session at 6:30 PM.
11. Adjourn at 6:32 PM

Respectfully Submitted by Bruce Potter (notetaker) and Linda Skrzyniarz,
Secretary