

**Chesterfield Public Library  
Board of Trustees Meeting  
December 17, 2019**

**MINUTES**

Attending: Jill Dumont, Claudette Russell, Ron Scherman, Gail Fleming, Ed Cheever  
Absent: Bruce Potter, Scott Riddlemoser, Carole Wheeler, Cathy Harvey and Linda Skrzyniarz

Public Attendees: none

1. Call to order – Ms. Dumont at 6:43 pm
2. Public Comment – none
3. Secretary’s Report – Minutes of November 19, 2019 – Ms. Dumont.  
Minutes were reviewed. Mr. Schermon made motion to accept the minutes as written and Mr. Cheever seconded. The motion passed by unanimous vote.
4. Financial Report – Ms. Dumont
  - a. Balance sheet – shows dividend received from Lynn Camp Coal Corp. (Mary Maxwell bequest) of \$25,557.75.
  - b. YTD Actual vs. Budget – at 71.5%
  - c. A motion to accept Treasurer’s Report was made by Mr. Scherman, Ms. Fleming seconded. The motion passed by unanimous vote.
5. Old Business
  - a. Policies – Will resume after the holidays.
  - b. Computers – Purchased 3 new computers ( 2 staff, 1 patron)
  - c. The Big Shift – Carts has been ordered and expected delivery around early March.
6. New Business
  - a. Trustee terms – Mr. Potter and Mr. Sherman have agreed to run for another term of 3 years. Mr. Riddlemoser was appointed for 1 year and if willing, will sign up for 2 years.
7. Public Comment – none
8. Summary of decisions – none
9. Assignments for next meeting
  - a. Executive Committee to discuss tablets vs. chrome books
10. Executive Session - none
11. Adjourn at 7:15 pm

Respectfully submitted, Claudette Russell